



GDPRiS Platform v2 Guidance for Users

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DP Staff

Inherited Suppliers & Systems

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Overview

If your school is part of a trust you may have suppliers and systems in your RoPA that have been subscribed to you by the trust. These are referred to as inherited suppliers and systems.

If your school leaves the trust your RoPA will still show these inherited suppliers and systems.

You should review your RoPA and check to see if you still need to subscribe to these suppliers and systems or if you need to remove them.

Schools now have the facility to do this without having to contact GDPRiS

Identifying Inherited Suppliers and Systems

Your list of supplier subscriptions can be found in the Suppliers, RoPA and DPIAs section which can be accessed via the navigation menu.

Any inherited suppliers and systems will have the inherited icon next to it as shown in the print screen below.

You can use the dustbin icon to remove these individually.

If you want to delete in bulk you can click on Manage in the box as indicated below.

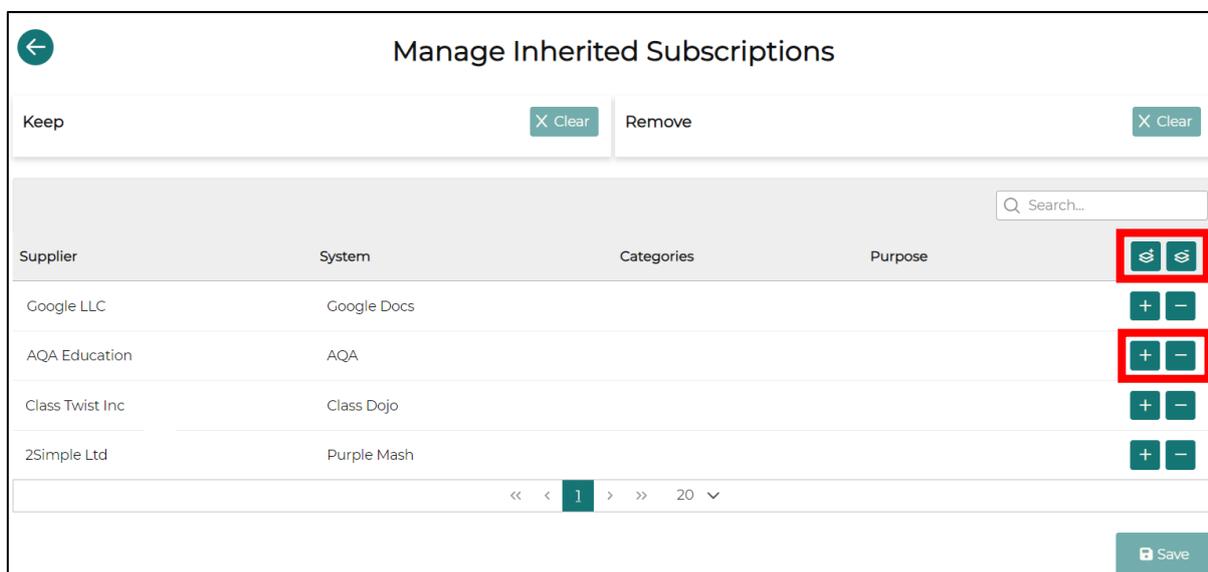
The screenshot displays the 'Records of Processing Activities' page. At the top, there is a 'Note' box with a yellow background. The note text reads: 'Your organisation was removed from a parent organisation, but you had some inherited subscriptions. These have been copied over for you, you can choose to keep or remove these subscriptions. To manage your previously inherited subscriptions please click the 'Manage' button below.' Below the note is a dark green button with a white 'Manage' label and a small icon, which is highlighted with a red box. Below the note is a table with the following columns: 'Supplier', 'System', 'Categories', and 'Purpose'. The table contains four rows of data:

Supplier	System	Categories	Purpose
AQA Education	AQA		here is a test purpose note
Google LLC	Google Docs		
2Simple Ltd	Purple Mash		
Class Twist Inc	Class Dojo		

At the bottom of the table, there is a pagination control showing '<< < 1 > >> 20 v'.

Manage Inherited Subscriptions

Click on Manage to see the inherited subscriptions.

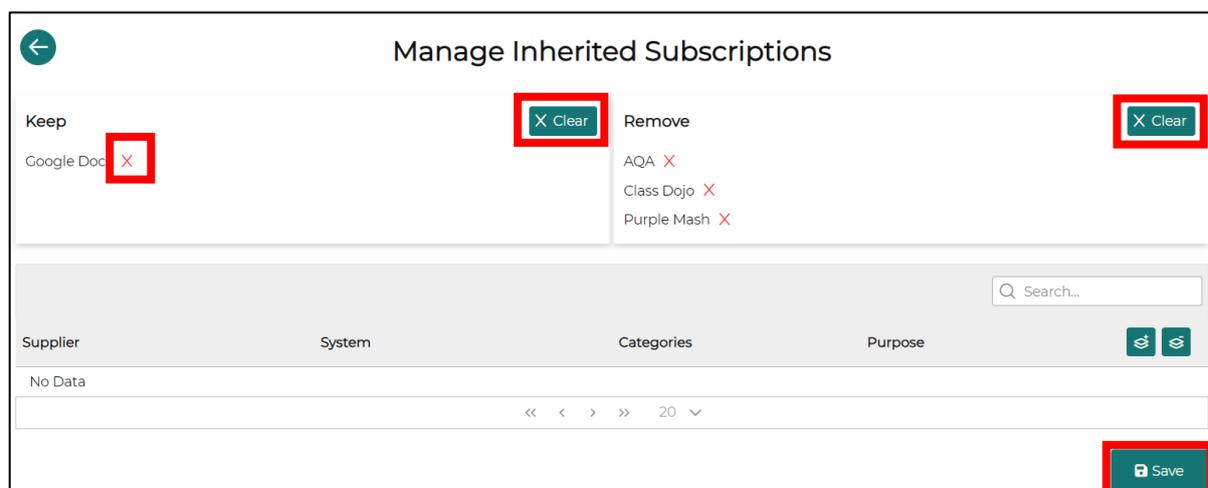


You can use the Remove All or Keep All icons as indicated above

or

Use the + or – to arrange your subscriptions in the Keep or Remove areas at the top
If you are happy with your choices then use SAVE at the bottom.

If you need to change your choices you can use the Red X to put the supplier or system back in the original list or use Clear if you want to put them all back to make your choices again.



Contact the Customer Success Team

Office hours

Mon-Thurs: 09:00 - 16:30 GMT

Fri: 09:00 – 15:30 GMT

If you require assistance regarding any section of this help guide, please do not hesitate to contact us via one of the following methods:

Tel: 02039 610 110

Mail: support@gdpris.co.uk